



Influencing decisions that affect children and young people
with additional needs in Buckinghamshire

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www.factbucks.org.uk

Registered Charity Number 1155067

FAMILIES AND CARERS TOGETHER IN BUCKINGHAMSHIRE

Minutes of the Annual General Meeting held on Thursday 28th November 2019 at 10.00am in Missenden Abbey.

PRESENT

Andrew Howard
Penni Thorne
Phil Ogley
Ena Smale
Margaret Nyambayo
Jen Ogley
Emily Guiver
Christina Langton-Rose
Tracie Twohigg
Cassie Twohigg
Julie Vivian
Kate Jarvis

Apologies

Lo Smith
Kelli Evans

IN ATTENDANCE

Lucy Pike (Head of Transformation and Improvement, Education, Bucks CC)
Maria Edmunds (Education Strategy Lead, Bucks CC)
Jodi Sangster (interim Head of Children with Disabilities Team, Bucks CC)
Sarah Smith (Head, Bucks SENDIAS)

WELCOME

Andrew Howard, Chair of the Steering Group, welcomed members to the meeting and also welcomed Lucy Pike, Maria Edmunds, Sarah Smith and Jodi Sangster

MINUTES OF THE MEETING HELD ON 29th NOVEMBER 2018

The Minutes, which had previously been circulated, were agreed as a true record.

REPORT

Andrew Howard presented the report of the Trustees in the work of the Charity in the year ending 31st March 2018 and updates on matters since that date where applicable.

FINANCIAL STATEMENTS

The Financial Statements, which had previously been made available to all members, were reviewed. Phil Ogley proposed and Margaret Nyambayo seconded that the Financial Statements should be approved and this was agreed.

TRUSTEES

The Chair noted that Penni Thorne and Margaret Nyambayo had come to the end of their term as Trustees and would seek re-election. Andrew Howard and Tracey Twohigg were nominated for election as Trustees by the meeting. There being no other nominations, all four were elected as Trustees for a 3 year term.

ANY OTHER BUSINESS

Sarah Smith, on behalf of the Bucks SENDIAS service, thanked FACT Bucks for their hard work and dedication to the cause of increasing parent engagement in all matters relating to SEND CYP.

The meeting closed at 10.30am